

**A G E N D A**  
**FINANCE COMMITTEE MEETING**  
**Friday, June 15, 2012 – 9 a.m.**  
**Conference Room A**

Committee Members:

Councilor Phil Gagnon, Chair  
Councilor Matt Mattingly  
Councilor Suzie Phillips

**CURRENT BUSINESS**

1. Approval of the minutes of April 18, 2012 meeting.

**SEE ATTACHMENT 1.**

2. Review May financials.

**SEE ATTACHMENT 2.**

**THE FINANCE DIRECTOR WILL DISCUSS ANY SIGNIFICANT ISSUES OR ANTICIPATED OVERAGES PROJECTED FOR YEAR END.**

3. Report on overtime in Fire Department and Public Works Department.

**THE PUBLIC WORKS DIRECTOR AND FIRE CHIEF WILL PROVIDE AN UPDATE.**

**NOTE:** The Committee requested that this item remain on the agenda and that they receive periodic updates on overtime costs.

4. Report on Fire Department payroll expenses for personnel, including salaried employees, responding to requests for mutual aid.

**THE FIRE CHIEF WILL DISCUSS THIS ITEM WITH THE COMMITTEE.**

**NOTE:** At its March 6, 2012 meeting, the Committee requested information on this item.

5. Discuss breakdown of personal property valuation and the BETE Exempt Valuation reimbursement amounts.

**SEE ATTACHMENT 3.**

**THE ASSESSOR WILL PROVIDE AN UPDATE ON PERSONAL PROPERTY FOR 2012-13.**

**NOTE:** At its March 6, 2012 meeting, the Committee requested that this item be placed on the agenda.

6. Assess the revenue from planning and code fees (referred by Town Council on July 5, 2011).

**SEE ATTACHMENT 4.**

**NOTE:** The Committee has already recommended changes to the Code fees, and the Council approved them on February 7, 2012. The Committee has not yet recommended any changes to the Planning Fees.

**NOTE:** At its March 6, 2012 meeting, the Committee heard a report from the Town Planner and voted to postpone further action on its item until a later time.

7. Review rescue fees and report back to the Town Council with any recommendation for adjustment to the fees (referred by Town Council on April 3, 2012).

**SEE ATTACHMENT 5.**

8. Review and determine the scope and funding for the project to determine the feasibility for construction of public safety site improvements at and near the Narragansett School with the intent being to separate bus and parent student drop-offs and to reduce pedestrian/vehicular conflict (referred by Town Council on February 7, 2012).

**THE PUBLIC WORKS DIRECTOR WILL PROVIDE AN UPDATE ON THE COST ESTIMATE FOR PROJECT.**

**NOTE:** At the March 6, 2012 meeting, the Committee voted to postpone further action on this item until a later date.

**NOTE:** This item was also referred to the CIP/Economic Development Committee for their review and development of plans for this project.

9. Review request to write off Rescue Receivables.

**SEE ATTACHMENT 6.**

10. Review of Foreclosure list.

**A LIST OF FORECLOSURES WILL BE PROVIDED AT THE MEETING.**

**FUTURE BUSINESS**

Agenda Items for Future Meetings (These items will remain on the agenda for tracking purposes):

- a. Develop a cost estimate to do a landscape design, a Scope of Service for a Committee, and recommend membership on the committee for the “courtyard” area in front of the Municipal Center (referred by Town Council on November 15, 2011).

**Note:** At the April 18, 2012 meeting, the Committee recommended that the Town Council approve the concept design from Landmarcs for the Founders’ Monument and to appropriate up to \$10,000 for the cost of the project. At its May 1 meeting, the Town Council approved the concept design and appropriated funds for the project.

- b. Discuss grant opportunities with Kate Rand.

**NOTE:** At its March 6, 2012 meeting, the Committee requested that this item be placed on the agenda.

**OTHER BUSINESS.**

**SCHEDULE NEXT MEETING.**

**ADJOURNMENT.**